

## **Town of Waukesha Staff Meeting**

**NOTICE IS HEREBY GIVEN** that all members of the Waukesha Town Board will attend a meeting with the Town of Waukesha Staff; which may include Department of Public Works, Fire Chief, Zoning Department, Engineer, and Attorney

**Thursday, September 23, 2010** beginning at 9:30 a.m.

Meeting will be held at the WAUKESHA TOWN HALL  
W250S3567 Center Road, Waukesha, Wisconsin

1. Department of Public Works
  - \* Update on current and pending jobs
  - \* Review of communication flow of work, complaints, process
2. Town Board
  - \* Review any complaint issues filed; discussion of process including resolutions
  - \* Further review of communication flow and processes
  - \* Review of grants
  - \* Review of generator
3. Fire Chief
  - \* Review of sign installation
4. Clerk/Treasurer
  - \* Review newsletter process
  - \* Review of Town's CD's and maturity dates

Respectfully Submitted,

Jamie Salentine, Clerk/Treasurer  
September 20, 2010

**NOTE:** This Staff Meeting is for the purpose of information gathering only. **A majority of Plan Commission members may be present at this meeting.**

Fax/Email: Media: Journal/Sentinel @ 650.0275/Freeman @ 542.8259

Email: Attorney, Fire Chief, Zoning, Engineer (as needed), Plan Commission and Town Board

Copied: Department of Public Works

Posted: Via Email to Constable

Upload to Website: [www.tn.waukesha.wi.gov](http://www.tn.waukesha.wi.gov)